

EMS Administrative Board Meeting
November 19, 2012 @ 1:30pm
Flathead Emergency Communications Center

Members Present

Wayne Miller, MD
Mary Stubbs (for Karen Lee)
Bob Kun
Jason Spring

Absent

Chuck Curry

Call to Order

Meeting was called to order by Dr. Miller at 1:40 pm.

Approval of Agenda

MOTION to approve agenda as received, Kun
SECOND, Spring; Approved

Approval of Minutes

MOTION to approve Minutes for August 20, 2012 with no modifications, Kun
SECOND, Spring; Approved

Citizen Comments - None

User Advisory Group – Scott Miller reported that the Advisory Committee met and discussed the funding formula and with no changes from last distribution recommend the Board approve it as presented. The group also discussed the change in saline locks brand that KRMC will be changing over to. KRMC is requesting that if the patient has an IV established that they have this type of lock in place. Dr. Miller asked if the hospital can make the units do this, Chief Kennelly told Miller that if the County Medical Director puts it in the County Protocols then yes but unit then, no. The Advisory Committee By-laws were also discussed and some changes were made and will be reviewed at the next meeting.

Budget Review – Sandy Carlson

Granger presented a current copy of the budget to the Board and explained that County Finance has been readjusting some line items county wide and asked Carlson to explain. Carlson explained that the County is moving towards more common budget line items to closer to state budgeting. This will help clean up the line items and do a better job detailing where the funds are being spent. Miller asked about the travel non-employee line and why it is so high when we don't pay EMS responders for travel we just pay for class registrations. Carlson explained that with the new line items that training and travel was put together and that is why the line item is

Others Present

Mary Granger
Richard Briles
Tom Kennelly
Linda Chambers
Joy Fortin
Dave Dedman
Jill Cheman
Juanita Nelson
Sandy Carlson

so high. The Board and Carlson had some discussion on the topic and the Board told Carlson that the line items should reflect on what and where we spent the funds and as they are now they don't reflect that; The Board and Carlson agreed that this topic will be looked at and readdressed. Granger continued with a budget review of fund 2272.

Fall Funding Formula – Granger

Granger presented a print out of the balance of fund 2273 and explained to the Board on why there is more money than expected in the fund. After the explanation on the account Granger present the 2013 fall distribution spread sheet and explained that due to the extra fund we will be disbursing 260,000 in the formula not the 234,976.

Granger talked about Olney Ambulance and how then were only able to meet 65% of their calls so they will be receiving 65% of their funding and the remainder 35% of their funds will be going to City of Whitefish Fire due to Whitefish is who covers them if they can't fill the requirements of a call. Miller asked about the funding increase for Coram/West Glacier, Granger explained that the last round of disbursement was numbers from Canyon QRU and they didn't make very many calls and Coram has been making the calls.

Miller asked for a motion to approve the funding formula for the fall disbursement, Spring motioned and Kun second; approved

Medical Director Report – Dr. Briles reported that in his opinion the system as a whole is working as it should, there are some issues that have come up but nothing big. A few of the issues are; the trauma protocol from the hospitals have changed and we need to do more training on the new system, have been having issues with patients by passing North Valley Hospital and going straight to KRMC. There is only a few reasons a sick patient should by pass North Valley and proceed to KRMC, these will be identified and relayed to Agencies. Briles would like to meet with the ALS providers to discuss the topic of storing narcotics and how he does not want agencies to store ant narcotics.

EMS Manager Report - Mary Granger

Granger reported that 15 Paramedics attended the Critical Care class and 10 passed, for the 11 students that the County paid half of their registration fee they will be teaching some sort of training in the near future for the county. 12 paramedic have completed the paramedic refresher in early November, Granger attend this refresher and expressed to the Board the money we paid Rocco Altobelli to teach the refresher is well worth it, he is a great instructor. The EMT-Basic class is about 2/3 done and everything is going well.

Granger passed out Roger Laferriere's business card and explained that he couldn't be in attendance today but he understands that he is expected to attend in the future. The EMS Regulations are being worked on and Granger would like two of the Board members to help her; Miller and Kun volunteered to help. Upcoming classes are the EMT-Basic refresher in January and starting to work on the EMT transition class.

Granger recommended to the Board that the By-laws be review and amended if necessary.

Granger told the Board about an issue that come up about the invoices from KRMC, it seems that the invoices are not itemized and the agencies are having issues with not knowing how much

they are being charged for each drug and or supplies. Stubbs told the Board that she would take this back to Karen Lee and see what they could do.

Other Business/Future Agenda Requests – None

Board Member Comments – None

Executive Session – Miller closed the meeting for executive session at 2:52 pm.

Miller reconvened the meeting at 2:58

Next meeting scheduled for December 17, 2012

Meeting Adjourned 3:00pm

James Brower, Recorder